

Norfolk Public Schools: NORFOLK, MASSACHUSETTS

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**Norfolk School Committee
MINUTES
Freeman-Kennedy School – Media Center
Tuesday • January 8, 2013 • 7:05 PM**

Mission Statement

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

Call to Order

Shawn Dooley, Chair, called the meeting to order at 7:05 PM.

Roll Call: Jeff Chalmers, Mark Flaherty, Kelly Petersen, Thomas Doyle, and Shawn Dooley

Also Present: Dr. Ingrid Allardi, Superintendent and Pam Kinahan, Recording Secretary

Public Comment

None.

ADMINISTRATIVE/REGULAR ITEMS

Donations

MOTION: Mr. Flaherty made a motion to accept the donation of \$280.00 from various families and the \$50.00 donation from Lueders Environmental Inc. Mr. Doyle second. All in favor. **Motion Passed.**

SCHOOL COMMITTEE CHAIR REPORT

Mr. Dooley shared pictures that were drawn by children at the HOD for the School Committee thanking them for all the work they do for the children.

He also noted that the TPA was hosting a family Bingo Night on Friday, January 11th @6:00pm in the HOD café. Tickets can be purchased through the Norfolk TPA.

Maintenance Plan

Mr. Dooley reported the possibility of sharing a Facilities Manager with the town, who currently employs a part-time Facilities Manager. A consultant would be brought in to prepare a 5 to 10 year maintenance plan for the schools. Dr. Allardi reported that the funds for this cost would come from the operating budget.

Security

Mr. Dooley reported that the schools are currently working with the Federal and State Governments with regards to building security. Mr. John Lafond has offered his services, free of charge, to do a full security evaluation for both schools. Mr. Lafond is the Vice President of Integrated Systems for Linear, a fortune 500 company who has handled security systems for Virginia Tech and facilities security for New York Police and Fire. He is also a parent of children in the HOD and F/K schools.

MOTION: Mr. Doyle made a motion to have John Lafond conduct a free evaluation of both school's building security. Mr. Chalmers second. All in favor. **Motion Passed.**

SUPERINTENDENT REPORT

School Security

Dr. Allardi reported security is a number one priority and there are comprehensive emergency plans in place at both schools, including procedures for fire drills, evacuation and building lockdown. She also reported that there is an increase in police presence at both buildings. Any security information that can be shared with the public without compromising the schools and children will be made public.

Dr. Allardi also commended Dr. Virginia Milano, school psychologist, for volunteering her services to counsel first responders and families of Newtown, Connecticut.

BICO Update

Dr. Allardi presented the committee with the BICO annual report and financial audit. The report included the definition of the types of programs that are provided, information about staff and demographics.

Dr. Allardi also presented a copy of the BICO contract agreement.

School Gift Expenditures

Dr. Allardi presented a copy of the School Gift Fund Expenditures Report on activity since April 10, 2012 for review.

2013-2014 School Calendar

Dr. Allardi presented the 2013-2014 school calendar as proposed by the Administrative Team. The Committee would like to have one of the ½ day professional days changed from a Tuesday to another day. After discussion with the Administrative Team, Dr. Allardi will propose a different date for the ½ day Professional day and report back to the Committee at the February meeting.

Parent Advisory Council

Dr. Allardi reported that there are presently 10 parents who have signed up to join the Parent Advisory Council. Her goal is to facilitate an open forum for communication between administration and parents in the community. The first meeting will be held the end of January. Anyone who is interested in joining should contact the administrative office.

COMMITTEE REPORTS

NEST

NEST's first fundraiser, Nest Egg, raised over \$2,000.00. To date, NEST has raised approximately \$3,200.00. Applications for grants for teachers will be available in two months. Anyone interested in volunteering should contact Shawn Dooley at the town clerk's office.

Budget Subcommittee

Kelly Peterson reported the budget process has begun. In order to keep level services, approximately \$450,000 in additional funds will be needed.

King Philip School Committee Liaison Report

Mr. Chalmers reported State Senator Richard Ross and Dan Winslow recently visited the KP School Committee. The KP School Committee is in the process of collective bargaining for teachers, paraprofessionals and secretaries. They are also in negotiations for the Superintendent's contract.

Policy Subcommittee

2nd Readings

JQ Student Costs: Fees, Fines, Tuition, and Charges

The committee reviewed the changes made.

KDCC Distribution/Posting Promotional Materials on School Grounds

Dr. Allardi asked the Committee to delay the second reading as she is currently awaiting legal advice with regards to the new language changes.

NEW BUSINESS

Applications for School Partner

MOTION: Mr. Flaherty made a motion to accept the NTA's renewal application to remain a School Partner. Mr. Doyle second. All in favor. **Motion Passed.**

MOTION: Mr. Chalmers made a motion to accept the SEPAC's renewal application to remain a School Partner. Mr. Flaherty second. All in favor. **Motion Passed.**

DECISION ITEMS

MOTION: Mr. Flaherty made a motion to accept the minutes from the December 11, 2012 meeting. Mr. Doyle second. All in favor. **Motion Passed.**

The next **Budget Committee meeting** will be held on Tuesday, February 12, 2014, following the School Committee meeting, in the Media Center at the Freeman-Kennedy School.

The next **School Committee Meeting** will be held on Tuesday, February 12, 2013 at 7:00pm in the Media Center at the Freeman-Kennedy School.

MOTION: Mr. Flaherty made a motion to adjourn the meeting at 8:55pm. Mr. Peterson second. All in favor. **Motion Passed.**

Exhibits

Donations

BICO Annual Report/Agreement

Quarterly Report – Gift Account

2013-2014 School Calendar

Policy JQ - Student Costs: Fees, Fines Tuition, and Charges

Policy KDCC - Distribution/Posting Promotional Materials on School Grounds

Renewal Application for School Partner – SEPAC

Renewal Application for School Partner – Norfolk NTA

School Committee Meeting Minutes – December 11, 2012